



**City of Greenville Stormwater Management Program
Stormwater Utility Fee Credit – Application Form
GENERAL INFORMATION**

Instructions: Applicant must provide adequate documentation to demonstrate to the City of Greenville Environmental Engineering Division that all requirements for credit have been met in accordance with the Stormwater Utility Fee Credit Policy in the time frame specified.

Submit application by mail to: City of Greenville – Environmental Engineering
Engineering Division
P.O. Box 2207
Greenville, SC 29602

Or by email to: stormwater@greenvillesc.gov

Owner or Owner’s Representative (Site Contact):	Property Parcel Number(s):
Property Address (include name of school if applying for Education Credit):	
Contact Phone Number:	Contact Email:
Mailing Address (if different than property address):	
Credits for Consideration (check all that apply):	
<input type="checkbox"/> Water Quantity Credit Application Form – Attached: <ul style="list-style-type: none"> <input type="checkbox"/> Supporting drawings and calculations with professional certification (see form) <input type="checkbox"/> Executed Maintenance Agreement <input type="checkbox"/> Maintenance plan <input type="checkbox"/> Professional Certification Form 	
<input type="checkbox"/> Water Quality Credit Application Form – Attached: <ul style="list-style-type: none"> <input type="checkbox"/> Supporting drawings and calculations with appropriate professional certification (see form) <input type="checkbox"/> Executed Maintenance Agreement <input type="checkbox"/> Maintenance plan <input type="checkbox"/> Professional Certification Form 	
<input type="checkbox"/> Annual Certification Credit for Stormwater Control Structures – Attached: <ul style="list-style-type: none"> <input type="checkbox"/> Inspection and Maintenance Report (see form) <input type="checkbox"/> Executed Maintenance Agreement <input type="checkbox"/> Maintenance plan 	
<input type="checkbox"/> Education Credit Form – Attached: <ul style="list-style-type: none"> <input type="checkbox"/> Description of education program (Lesson plans, curriculum, educational approach) 	
This application is to request credit or adjustment to the assigned stormwater utility fee for the property at the above location.	
Owner’s Signature	Date

Stormwater Utility Fee Credit – Application Form

WATER QUANTITY CREDIT

Instructions: Applicant must provide adequate documentation to demonstrate to City of Greenville Environmental Engineering Division that the requirements of the Stormwater Ordinance and the Stormwater Utility Fee Credit Policy have been satisfied.

Water Quantity Control Measure	Maximum Applicable Credit	Credit Requested
Addition of Detention Facility to meet current ordinance requirements	100% (single year)	<input type="checkbox"/> 100%
Upgrade of Existing Detention Facility to meet current ordinance requirements	50% (single year)	<input type="checkbox"/> 50%
Design of Site using CN=55*	30%	<input type="checkbox"/> 30%
Detention/Containment of Lower Frequency Storms	20% max per below	
50 year	10%	<input type="checkbox"/> 50 year (10%)
100 year	10%	<input type="checkbox"/> 100 year (10%)
Stormwater Discharge Elimination	40% max per below	
2 year	10%	<input type="checkbox"/> 2 year (10%)
10 year	10%	<input type="checkbox"/> 10 year (10%)
25 year	10%	<input type="checkbox"/> 25 year (10%)
50 year	5%	<input type="checkbox"/> 50 year (5%)
100 year	5%	<input type="checkbox"/> 100 year (5%)
TOTAL REQUESTED CREDIT**		

These credits will be applied the year following the approval of the as-built certification of the facilities.

*Any owner that has been required to calculate their site’s hydrology using undeveloped (CN=55) existing conditions due to a penalty for grading without a permit shall not be eligible for this credit.

** Total requested credit shall not exceed 40% except in the case of addition or upgrade to detention facilities. When applying for single year credits, no other credits shall apply for the same year.

Documentation Checklist	
	Topographic map detailing drainage areas and patterns, pre-developed and post-developed conditions.
	Hydrologic calculations to demonstrate conditions of Stormwater Ordinance and Stormwater Utility Fee Credit Policy have been satisfied in accordance with credit requested.
	Summary table of Predeveloped and Postdeveloped Flow Conditions demonstrating compliance with Stormwater Utility Fee Credit Policy.

Stormwater Utility Fee Credit – Application Form

WATER QUALITY CREDIT

Instructions: Applicant must provide adequate documentation to demonstrate to City of Greenville Environmental Engineering Division that the requirements of the Stormwater Ordinance and the Stormwater Utility Fee Credit Policy have been satisfied.

Water Quality Control Measure	Maximum Applicable Credit	Credit Requested (per calculation based on Policy)
Addition of Water Quality BMPs	40% cumulative	
Natural Stream Buffer		
Natural Infiltration		
Alternative Paving Surface		
Detention Pond (Dry)		
Detention Pond (Wet)		
Stormwater Wetlands		
Bio-filter		
Media Filter (Manufactured)		
Hydrodynamic Device (Manufactured)		
Design of New Site to Exceed Ordinance Requirements	30%	<input type="checkbox"/> 30%
Installation of Water Quality BMPs When Not Required	15%	<input type="checkbox"/> 15%
TOTAL REQUESTED CREDIT**		

These credits will be applied the year following the approval of the as-built certification of the facilities.

** Total requested credit shall not exceed 40%.

Water Quality Credit Documentation Checklist	
	Topographic map detailing drainage areas and pattern of runoff through water quality devices.
	Hydrologic calculations to demonstrate conditions of Stormwater Ordinance and Stormwater Utility Fee Credit Policy have been satisfied in accordance with credit requested.
	Water Quality Facility/BMP Drawings and Calculations for each individual facility or BMP proposed for credit. Include details of drainage area through the structure or device, impervious area, and calculation of water quality credit based on water quality factors in the Stormwater Utility Fee Credit Policy.

Stormwater Utility Fee Credit – Application Form PROFESSIONAL CERTIFICATION

Owner or Owner’s Representative (Site Contact):	Property Parcel Number(s):
Property Name:	
Property Address:	
Contact Phone Number:	Contact Email:
Mailing Address (if different than property address):	

By placing my professional stamp and signature on this paper, I certify that the drainage facilities of the property are constructed in substantial compliance with the approved design on file with the City of Greenville Engineering Division so as to meet the requirements of the current Stormwater Ordinance in addition to requirements of the Stormwater Utility Credit Policy as applicable to the credit for which this property requests.

Professional Certification

Name of Licensed Professional:	Type of Certification:
Name of Firm (if applicable):	<input type="checkbox"/> Professional Engineer <input type="checkbox"/> Tier B Land Surveyor <input type="checkbox"/> Certified Erosion Prevention and Sediment Control Inspector (CEPSCI) <input type="checkbox"/> Landscape Architect with CEPSCI certification
Address:	South Carolina Registration Number:
Telephone:	(Seal and Signature)
Email:	

Stormwater Utility Fee Credit – Application Form

ANNUAL CERTIFICATION CREDIT FOR STORMWATER CONTROL STRUCTURES

Instructions: Applicant must provide adequate documentation to demonstrate to City of Greenville Environmental Engineering Division that the requirements of the Maintenance Plan and Maintenance Agreement on file with the City of Greenville Engineering Division have been satisfied for the facility and/or BMP for which credit is requested.

Owner or Owner’s Representative (Site Contact):	Property Parcel Number(s):
Property Name and Stormwater Facility Description:	
Property Address:	
<input type="checkbox"/> Check here if this certification is for RENEWAL of previously approved credit.	
Documentation Checklist:	
<input type="checkbox"/> Certification by qualified professional that: <ul style="list-style-type: none"> <input type="checkbox"/> Operation of facility meets or exceeds original performance criteria, <input type="checkbox"/> Facility, if providing detention, maintains its original volume as originally accepted, <input type="checkbox"/> Facility is stabilized, <input type="checkbox"/> The facility’s outlet structure is well-maintained, and <input type="checkbox"/> The facility or BMP has been inspected and maintained in accordance with best practices and written documentation on file with the City. 	
I hereby certify that I have inspected the facility specified and found the above to be true and accurate.	
Professional:	License Type/Number:
Professional’s firm:	(Seal and signature)
Address:	
<input type="checkbox"/> Recently dated photographs showing condition (including any known damage or disrepair) of the facility or BMP. For stormwater ponds, the photos should include: <ul style="list-style-type: none"> <input type="checkbox"/> Views of outlet structure, <input type="checkbox"/> All side slopes, <input type="checkbox"/> Vegetated littoral zones, <input type="checkbox"/> View from downstream channel looking upstream at dam and emergency spillway, <input type="checkbox"/> View of the dam showing condition of the downstream channel, and <input type="checkbox"/> View of areas designed to catch sediment (if possible). 	
<input type="checkbox"/> Inspection Report(s)	
<input type="checkbox"/> Maintenance Records for each facility or BMP for which credit is being requested.	

Stormwater Utility Fee Credit – Application Form

EDUCATION CREDIT FORM

Instructions: Applicant must provide adequate documentation to demonstrate to City of Greenville Environmental Engineering Division that sufficient focus and instruction on stormwater management issues and water quality protection are covered in the time frame specified.

School Name:	
Property Address:	
Principal or Headmaster:	Instructional Contact (if different):
Grade Level(s):	
Number of Students:	Percent of Total Students:
Contact Hours (must be one or more):	
Date(s) of Instruction:	
Curriculum Used (Please attach lesson plan or outline to this application):	
Instructional Delivery Method (Field Trip, science lab, in-class instruction, assembly, etc.)	
Instructional Tools used (Enviroscape model, lab experiment, handouts, etc.)	

I certify that the information provided in this application is accurate and was implemented in accordance with the requirements of the City of Greenville Stormwater Utility Fee Credit Policy.

Teacher or Instructor:

Date:

Principal or Headmaster:

Date:
